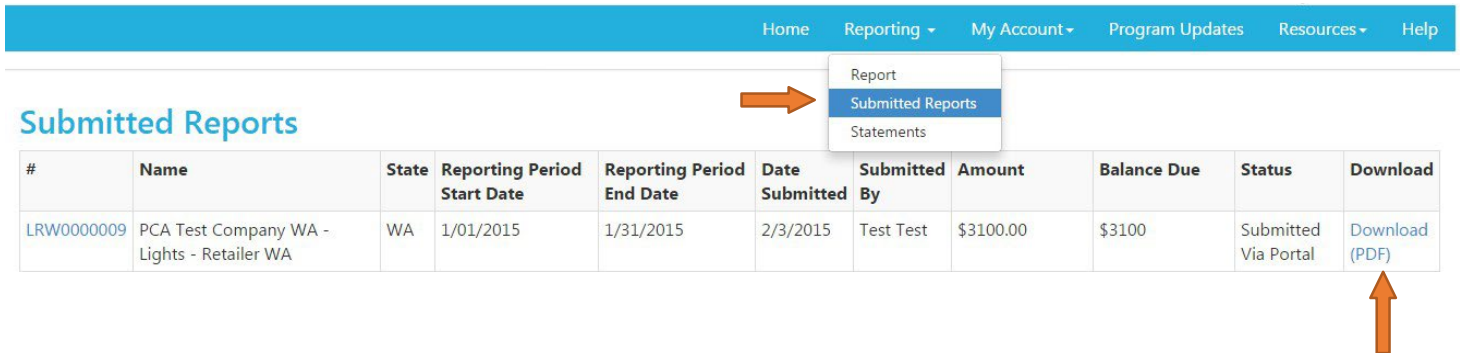


Downloading your Invoice

An invoice is automatically generated when you submit a report, and the payment terms are listed on your invoice.

To view a submitted report and to download the associated invoice, select “Reporting” from the header, then select “Submitted Reports” from the drop down menu that appears. You can download a PDF copy of the invoice from this page where it says “Download (PDF)”.



#	Name	State	Reporting Period Start Date	Reporting Period End Date	Date Submitted	Submitted By	Amount	Balance Due	Status	Download
LRW0000009	PCA Test Company WA - Lights - Retailer WA	WA	1/01/2015	1/31/2015	2/3/2015	Test Test	\$3100.00	\$3100	Submitted Via Portal	Download (PDF)

Viewing a Summary Statement

To view a statement of your account, including balance owing, select “Reporting” from the header, then select “Statements” from the drop down menu that appears.

To download a copy of the Summary Statement, select “Download PDF”.

Paying your Invoice

Invoices are due by the end of the month following the reporting month. For example, applicable EHCs on sales of Program Products made from January 1 to 31, 2015 must be reported and received by PCA before the end of February, 2015.

The preferred payment method is ACH. If you need an alternate option, please contact info@lightrecycle.org.

Remit ACH payment to:

Mercury Lamp Recyclers Association
529 14th St NW #1280
Washington, DC 20045
United States
Bank Name: JP Morgan Chase
Routing: 072000326
Acct#: 602992326